

OUR FULL QUALIFICATION & SKILLS PROGRAMMES OFFERED

National Certificate Generic Management

Qualification ID: 59201 – NQF Level 5 Credits: 162

Modules: 6


Duration: 7 Days over 12 Months


The National Certificate: Generic Management, NQF Level 5 forms part of a learning pathway of management qualifications across various sectors and industries. It is specifically designed to develop management competencies required by learners in any occupation, particularly those who manage first line managers.

The scope of generic management covers five domains: leadership, managing the environment, managing relations, managing knowledge and the practice of management. This qualification addresses each of these domains with generic competencies, so that it allows learning programmes to be contextualised for specific sectors and industries.

This qualification is further intended to empower learners to acquire the knowledge, skills, attitudes and values required to operate confidently as individuals in South African communities and to respond to the challenging economic environment and constantly changing world of work. Ultimately, this qualification is aimed at improving the effectiveness and leadership abilities of middle managers in various occupations in South Africa, in private and public business entities as well as non-governmental organisations.

Contact us to upgrade the skills level of your employees.

 **Tel:** (+27) 10 012 6034


 **Fax:** (+27) 086 582 4060

 **Email:** info@jpec.co.za

Qualification Overview				
US TYPE	US ID	US TITLE	NQF LEVEL	CREDITS
Operations and Change Management				
Core	252032	Develop, implement and evaluate an operational plan	5	8
Core	252021	Formulate recommendations for a change process	5	8
Core	252026	Apply a systems approach to decision making	5	6
Core	252022	Develop, implement and evaluate a project plan	5	8
Electives	15214	Recognize areas in need of change make recommendations and implement change in the team, department or division	5	3
Leadership and Team Management				
Core	252020	Create and manage an environment that promotes innovation	5	6
Core	252037	Build teams to achieve goals and objectives	5	6
Fundamental	120300	Analyse leadership and related theories in a work context	5	8
Electives	15224	Empower team members through recognising strengths, encouraging participation in decision making and delegating tasks	5	4
Electives	252031	Apply the principles and concepts of emotional intelligence to the management of self and others	5	4
Communications and Relationship Management				
Core	252027	Devise and apply strategies to establish and maintain workplace relationships	5	6
Core	252043	Manage a diverse work force to add value	5	6
Fundamental	12433	Use communication techniques effectively	5	8
Financial and Risk Management				
Core	252025	Monitor, assess and manage risk	5	8
Core	252044	Apply the principles of knowledge management	5	6
Fundamental	252036	Apply mathematical analysis to economic and financial information	5	6
Fundamental	252040	Manage the finances of a unit	5	8

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Human Resources Management				
Core	252029	Lead people development and talent management	5	6
Core	252035	Select and coach first line managers	5	8
			5	8
Core	252034	Monitor and evaluate team members against performance standards	5	5
			5	8
Electives	12140	Recruit and select candidates to fill defined positions	5	5
Conflict Management & Ethics				
Electives	114226	Interpret and manage conflicts within the workplace	5	8
Electives	117853	Conduct negotiations to deal with conflict situations	5	8
Fundamental	252042	Apply the principles of ethics to improve organisational culture	5	5
Electives	252041	Promote a learning culture in an organisation	5	5

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OUR VISION

To be a distinguished corporate partner in learning and development.

OUR MISSION

To offer high quality, relevant learning and development interventions to the corporate entities by responding to prevailing business needs and respond to gaps and needs created by changing business internal and external factors.

OUR VALUES

We uphold: Professionalism, Integrity, Accountability, Dedication and Customer Satisfaction.

SOME OF OUR CLIENTS



Benefits of Working with JP Executive Communications

- We have a proven track record
- Our facilitators are qualified and have practical industry experience
- Our programmes are applicable with immediate impact in your organisation

For more current programmes visit our website www.jpec.co.za